

Bylaws of the Rotary Club of Chester Riverside

Article 1 Definitions

1. Board: The club's board of directors
2. Director: A member of the club's board of directors
3. Member: A member of the club, other than an honorary member
4. Quorum: The minimum number of participants who must be present when a vote is taken: one half of the club's members for club decisions and a majority of the directors for club board decisions
5. RI: Rotary International
6. Year: The 12-month period that begins on 1 July

Article 2 Board

The governing body of this club is its board of directors, consisting of, at a minimum, the president, immediate past president, president-elect, secretary, and treasurer.

Article 3 Elections and Terms of Office

Section 1 — One month before elections, members nominate candidates for president, vice president, secretary, treasurer, and any open director positions. The nominations may be presented by a nominating committee, by members from the floor, or both.

Section 2 — The candidate who receives a majority of the votes for each office is declared elected to that office.

Section 3 — If any officer or board member vacates his or her position, the remaining members of the board will appoint a replacement.

Section 4 — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 5 — The terms of office for each role are one year, but officers may be reelected to the role

President

Vice President

Treasurer

Secretary

Executive Secretary

Article 4 Duties of the Officers

Section 1 — The president presides at club and board meetings.

Section 2 — The immediate past president serves as a director on the club board.

Section 3 — The president-elect prepares for his or her year in office and serves as a director.

Section 4 — The president elect presides at club and board meetings when the president is absent.

Section 5 — A director attends club and board meetings.

Section 6 — The secretary keeps membership and attendance records.

Section 7 — The treasurer oversees all funds and provides an annual accounting of them.

See Rotary club leader manuals for details on the roles of club officers.

Article 5 Meetings

Section 1 — An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

Section 2 — This club meets at Westminster Park Community Centre Chester, or other location as announced, every Wednesday evening. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.

Section 3 — Business meetings are held at least monthly. Special meetings of the board are called with reasonable notice by the president or upon the request of two directors.

Article 6 Subscriptions

Annual club subscriptions are at the level prescribed by District. They are paid biannually, in July and December. Annual club dues include RI per capita dues, a subscription to The Rotarian or a Rotary regional magazine, district per capita dues, club fees, and any other Rotary or district per capita assessment.

Article 7 Method of Voting

The business of this club is conducted by voice vote or a show of hands except in the election of officers and directors, which is conducted by ballot if there is more than one nomination for the post. The board may also provide a ballot for a vote on some resolutions.

Article 8 Committees

There are no Club committees. Club Officers will advise members of activities in their role at each Business Meeting.

Article 9 Finances

Section 1 — Before each fiscal year starts, the board prepares an annual budget of estimated income and expenditures.

Section 2 — The treasurer deposits club funds in a financial institution or institutions designated by the board, divided into two accounts: one for club operations and one for service projects and charitable activities.

Section 3 — Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.

Section 4 — A suitable and independent person conducts an annual review of all financial transactions.

Section 5 — Club members will receive an annual financial statement of the club.

Section 6 — The fiscal year is from 1 July to 30 June.

Proposals for club expenditure must be approved by members. A two thirds majority vote is required for expenditure approval.

Article 10 Method of Electing Members

New Members will be elected following a period of familiarization for both the club and the individual. A Membership proposal will generally be accepted by default, pursuant to the club ethos of inclusivity and diversity, and an ongoing requirement for club growth. Any existing member who wishes to oppose a new membership proposal should make their objections known to the President but has no right of veto.

Article 11 Amendments

These bylaws may be amended at any regular club meeting, and notice of the proposed change must be given. Changing the club bylaws requires having a quorum present for the vote, and having two-thirds of the votes to support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.